



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CHILD AND YOUTH SERVICES (CYS)  
And  
ELIGIBLE SPONSORS**

**PARENT PARTICIPATION PROGRAM (PPP)**

Parent Participation Program (PPP): Parents may receive a 10% discount on their monthly care bill after earning and submitting 5 PPP credits. Credits may be earned for participating in a variety of activities in your child's classroom, attending monthly parent education opportunities, and attending the monthly Parent Advisory Council meeting. Credits are non-transferable and can be carried over into the new fiscal year.

Guidance: The following guidance is applicable to all patrons of CYS', parents and volunteers, in the activity rooms to include Family Style Dining (FSD) and nap time helpers in all programs effective 1 May 97.

1. The parent's role on the PPP program is to enrich the child's experience. You may be assigned a specific activity to complete.
2. Discipline and classroom management are the staff's responsibilities. Parents should refer all problems to the staff.
3. Appropriate language, tone of voice, and touch must be demonstrated at all times.
4. Parents must inform the Director or staff of any incidents or unusual occurrences immediately.
5. During FSD conversing and being a good listener for the children are the main roles. Conversations between staff and parents, which do not include children, are inappropriate. All adults are to be served a child size portion of the food. Leftovers should be used as seconds for the children. This is the child's lunch time. No food can be brought in to eat in front of the children. All parents eating with their child in an activity room are family style dining helpers and must follow this guidance. It is important to know in advance if a parent is coming in for lunch so that the kitchen staff can be notified.
6. Parent volunteers may not assist with bathroom and diapering duties for children other than their own child.
7. When receiving the 10% discount for your points, certificates must accompany your payment. Front desk personnel may not reissue points that have been lost or misplaced. All sections of the certificates must be completed before acceptance.

**I HAVE READ AND UNDERSTAND THE POLICIES  
OF THE PARENT PARTICIPATION PROGRAM  
OPERATED BY  
CHILD AND YOUTH SERVICES.**

**Sponsor's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_